

Articles of Association & By-laws of the Fraser Flying Club

This organization shall be known as “THE FRASER FLYING CLUB” in accordance with the charter # 1208 granted by the Academy of Model Aeronautics (AMA). All Fraser Flying Club members must have a full AMA membership.

The purpose of The Fraser Flying Club is to foster the enjoyment of flying radio controlled aircraft.

BY-LAWS

ARTICLE ONE: Rules of Operation

Section One:

The current AMA guidelines will be followed.

Section Two:

There shall be no discrimination in regard to Race, Color, Creed, Sex, or Disabilities.

Section Three:

Only members in good standing shall have the right to vote, hold office, or serve in any position whether appointed to or voted in, including safety officers, flight instructors, and any chairperson/s of a committee.

Section Four:

The members may, from time to time, establish uniform rules fixing the amount of the initiation fee and dues, subject to approval of a majority vote of members present at a regular or special meeting of The Fraser Flying Club.

The current fees and dues are as follows:

Regular dues _____	\$80.00
Senior dues (65 and over) _____	\$70.00
Youth dues (17 and under) _____	\$25.00
Initiation fee (new members) _____	\$50.00

Persons that have been members of the club for a period of twenty-five years are considered “lifetime members”. They retain all the privileges of the club, but are exempt from paying the annual membership dues. They must be a member in good standing of the AMA.

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Section Five:

Prospective members must obtain a current application form and following the instructions submit it for approval. Upon receiving the completed application the treasurer will contact all the club officers to discuss the application. The officers will then determine if the applicant should be admitted to the club at this time or wait to be voted on by the general membership at the next general meeting. The applicant will be notified by the treasurer of his/her acceptance, rejection or being placed on the club's waiting list to join the club. If accepted, the Initiation fee and dues are paid to the club at this time. The new member will be issued a club membership card, and a current set of club by-laws and club rules.

Section Six:

All new members must be given a field orientation, and may not fly until they are checked out by any club instructor or club Officer.

Section Seven:

All prospective members must have a full AMA membership and FAA Small UAS Certificate of Registration prior to their acceptance into The Fraser Flying Club.

Section Nine:

Dues are payable at the first meeting of the year or sooner. Members who have not paid, and/or have not shown a valid AMA card will lose all club membership rights, including flying at the club site. In addition, they will have to join the waiting list and re-enter as a new member. They will also have to pay an initiation fee as well as one year's dues to rejoin the club. The club President may extend the due date for payment, providing the concerned member has an extenuating circumstance, and cannot prepay or attend the meeting. Requests must be made prior to the meeting.

Section Ten:

Membership in The Fraser Flying Club will be limited. This limit is established by a majority vote of members present at a regular or special meeting. Current membership is limited on One hundred fifty (150) persons. Additional family members will not be included in the limit. Additional family members have the same requirements for membership that a primary member had. They must also be in the same household.

Section Eleven:

Amendments or appeals of the by-laws require a quorum of 50% of the membership and carry by a 2/3 vote. Amendments to club rules require a quorum of 30% of the membership and carry by majority. For normal business decisions a quorum consists of the members present and must carry by a majority.

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ARTICLE TWO: GRIEVANCE PROCEDURE (FLIGHT AND SAFETY RULES)

Section one:

The grievance procedure provides a mechanism to enforce existing safety rules by providing a progressive disciplinary system when needed. Although most complaints can be resolved informally, if a complaint is serious or cannot be resolved informally, a Grievance Form should be submitted to the Safety Committee. The Safety Committee will consist of the Safety Officer, current Officers and appointed instructors. At least one witness is required to sign the Grievance Form. If the grievance is upheld, the following actions may be taken:

- a. **FIRST VIOLATION**
Viewpoints of both complainant(s) and accused will be considered. Complainant's name will be disclosed. If so determined, a verbal reprimand will be given to the accused by the Safety Officer/Committee, and this will be recorded in the club records.
- b. **SECOND VIOLATION (in a 3 year period)**
Complainant's name will be disclosed. The accused has the right to a written rebuttal, to be reviewed by the Club Safety Officer/Committee. If the Committee so decides, the flying privileges of the accused will be suspended for thirty (30) days. Written notice of this shall be used and a copy published in the Club newsletter.
- c. **THIRD VIOLATION (in a 3 year period)**
Safety Officer/Committee will notify the accused in writing and the Club member via the Club newsletter that the Club will vote on the expulsion of the accused at the next meeting. Said expulsion will last for a one-year minimum. A member may be expelled from the Club only upon a two-thirds (2/3) majority vote of the membership present at the meeting. Voting will be by secret ballot at a general meeting. The expelled member may reapply for membership after the expiration of the expulsion time period.
- d. Any member receiving a Grievance, who directs any retaliation action against the person filling said grievance, will be subject to immediate expulsion from the Club. This is to include threats, intimidation, physical harm, intentional equipment damage, or any other action deemed to be retaliatory by the Club Officers.

Section Two:

All of the club members should personally take on the responsibility to insure the continuing use of the club field. It could only take the action of one member to create a situation that would result in the loss of the field. Treat it in the same manner that you would your own home.

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ARTICLE THREE: OFFICERS, ELECTIONS AND APPOINTMENTS

Section One:

The Executive Officers of the club shall be President, Vice-President, Secretary and Treasurer.

Section Two:

The nomination of Officers shall be held at the first business meeting of the year.

Section Three:

Elections will be held by secret ballot or show of hands.

Section Four:

To be eligible for election, candidates must be members in good standing with dues paid to date. Upon election to office, the Officers shall be exempt from paying the annual dues while holding office.

Section Five:

The term of elected Officers shall be two (2) years. The election of the President/Treasurer and Vice-President/Secretary will occur on alternating years.

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ARTICLE FOUR: OFFICERS RESPONSIBILITY

Section One:

The President shall preside at all meetings. The President shall sign such documents as necessary in the name of "The Fraser Flying Club" and perform such other duties as usually pertinent to the office President.

Section Two:

The Vice- President shall in the absence of the President, perform the President's duties.

Section Three:

The Secretary shall keep a record of all meetings of the club, and serve notices to all members as required through various means (telephone, letter, e-mail, bulletin board, etc.)

Section Four:

The Treasurer shall be custodian of the funds and have general supervision of the accounts and maintain the club roster. It shall be the Treasurer's duty to report the indebtedness of any member and pay bills approved by all the officers. The Treasurer will advise the club officers as to the status of the club finances.

The Treasurer shall issue a written report of the condition of the Treasury at the first meeting of the year. The club treasury will be audited at least every two years by a three member volunteer committee.

Section Five:

Safety Officer and Flight Instructors will be appointed by the officers of the club. Consideration in the choice of the appointees should be based on the appointees' knowledge of the AMA guidelines and club rules along with the availability of the appointees' time that can be spent at the field.

Section Six:

Club officers shall meet if conditions warrant it. Operations of the club and the conditions of the field should be discussed at the meeting. It is the responsibility of the officers to maintain or monitor the operation of the field such as: scheduling of the grass cutting and walking trails, port-a john, policing of the field, erecting carriers to limit the use of the parking area when weather condition void access to it, and any other task deemed necessary. The expense in operating the field should supersede any other costs that might occur.

Section Seven:

The officers should hold informal meetings at the field to update the members on any issues that may have surfaced and to promote public relations among all the members.

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Section Eight:

At least one club officer or their appointee should be present at any function that is held outside the club, but may be relative to the operation of the club, its members or its field. This would include, but not limited to any public relations event, county meeting, association meeting, or press conference.

ARTICLE FIVE: MEETING FREQUENCY AND FORMAT

Section One:

The Fraser Flying Club shall hold at least one regular business meeting a year. This meeting is to be held as soon as possible after the start of the New Year. Special meetings may be called when necessary, by the club officers.

Section Two:

Order of Business at club's general or special meeting:

1. Roll call by Officers
2. Reading of minutes
3. Treasurer's report
4. Officers report
5. Old business
6. New business
7. Application of new members
8. Voting of new members
9. Adjournment

Section Three:

All meetings shall be conducted under the semblance of the "Robert's Rules of Order".

